



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SESHADRIPURAM COLLEGE
Name of the head of the Institution		Dr. MEERA H N
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08022955354
Mobile no.		9880800846
Registered Email		principalspmcollege@gmail.com
Alternate Email		meerahn08@gmail.com
Address		No 27, Nagappa Street, Seshadripuram College, Bengaluru- 560020
City/Town		Bengaluru
State/UT		Karnataka
Pincode		560020

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		SINDHU M M			
Phone no/Alternate Phone no.		08022955354			
Mobile no.		9902566000			
Registered Email		iqacspmcollege@gmail.com			
Alternate Email		mmsindhu19@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.spmcollege.ac.in/downloads/AQAR-2018-19-latest.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.spmcollege.ac.in/downloads/UG-and-PG-Calendar-of-Events-2019-2020.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	83.25	2004	04-Nov-2004	03-Dec-2009
2	A	3.02	2011	27-Mar-2011	26-Mar-2017
3	A	3.10	2017	02-May-2017	01-May-2022
6. Date of Establishment of IQAC			10-Jan-2005		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UGC- Salary Grants	NIL	UGC/State Government	2020 365	12093596
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

13

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Strengthening extension programmes through collaborations with national and international level organisations like Public Health Foundation of India and NIMHANS (for Project Pathway) and UNICEF and through collaborations with civic agencies like the Bruhath Bengaluru Mahanagara Palike to extend help to people in need during the pandemic, particularly migrant workers and farmers.

- Promoting student internships in a systematic manner by establishing an Internship Committee to coordinate among internship providers, students and the institution.

- Coordinating to provide necessary infrastructure, training and motivation for faculty to move towards online teaching and make it progressively more effective.

- Ensuring that regular academic and cocurricular activities were carried on in spite of unprecedented disruptions due to the COVID 19 pandemic lock down.

- Inaugurating the first Student Council of the college through a proper process of election.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Council (With representatives from the institution management, Affiliating university representatives, Head of Institution, Other members of the Institution)	19-Mar-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

14-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Undergraduate: I. Interactive Online Platforms IPOMO and Aircast: a) IPOMO Accessible through mobile: Student database management: After admissions, class, section, language and elective wise student data is uploaded. • Online college Fee Collection is enabled. • Notifications regarding calendar of events, examinations etc. is conveyed

to students. • Attendance taken is notified to students immediately and to parents weekly. Month and semester wise attendance reports are also generated. • Online Class, Study Material and econtent Sharing is done through IPOMO BIMBA, a customised platform for online classes used during the pandemic. • Internal Assessment Marks are displayed to students and parents. • Feedback Collection: Each semester, faculty, institutional and student satisfaction surveys are collected and an analysis report generated. b) Aircast used to intimate students regarding upcoming events, share study materials and assignments. II. College App Academic, administrative and university information is intimated to students. III. Website The website provides comprehensive information regarding all aspects of the institution. Online forms available for alumni registration, report student grievances and ragging. Postgraduate: A. Institute Management System (MyCampuz) Is a responsive cloudbased solution available on mobiles and laptops. • Student Database is Management: Student dataclass wise/ elective wise is uploaded. • Information sharing: college reopening, holidays, display of internal assessment marks, exam dates is conveyed to students. • Hourly Attendance Tracking is on display for faculty and students. Consolidated attendance reports are periodically generated. • Faculty share Material and post assignments, PPTs and videos. • Internals Assessment Scores are uploaded and displayed to students and parents. • Student Feedback collection on faculty, curriculum and analysis of the same is generated. B. College App All information related to academic, administrative and university programmes, fee payment and exam timetable is intimated. C. College Website: Same as the undergraduate section. Administration: • Admission Process and Fee Payment is done online. • Accounting and Finance statements and transactions are maintained via Tally 9 ERP software. Scholarship Disbursement Management: • Students apply online for scholarships through State and National Scholarship portals. The verified applications are then approved by the

college and forwarded to the concerned nodal officer who then releases the scholarship.

- University Institution Interaction:
- All correspondence with the University is done through the online portal.
- After the completion of the Admission process, details are uploaded to the university portal for approval. Subsequently, the university notifies the institution regarding the register numbers.
- Examination Notifications examination fee payments, question paper indent, timetable of theory and practical exams, uploading of internal assessment marks, panel of examiners list are received through the university portal.
- Results ledger, sheets are available online after declaration of results.
- Revaluation Notifications applying for photocopy of answer scripts, revaluation are communicated through the portal.

Library Easylib software used for:

- Book Catalogue and accessioning, stock verification, searching, report generation.
- Circulation of books, listing, reminder and dues report generation, library resources usage analysis.
- OPAC overview of resources and search options.
- Setup and Security
- Membership

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Bengaluru Central University and strives towards effective implementation of the university curriculum through systematic planning and execution. The IQAC of the college plays a proactive role in this direction. Departments are required to prepare strategic time bound plans and submit the same to the IQAC. The following strategies are followed:

Undergraduate Departments

- Systematic allotment of subjects based on areas of specialization and interest of faculty for coming semester is done by the Heads of Departments through discussions at departmental meetings at the end of the current semester.
- PG department with a large number of guest faculty qualified to teach various specialized subjects also conducts intensive planning sessions for effective curriculum delivery.
- The institutional calendar of events is prepared based on the university calendar and placed before the Staff Council.
- Departmental meetings are conducted to finalize unitized lesson plans and departmental activities for the semester.
- In large departments like Commerce and Management, subject coordinators are selected to ensure uniformity in curriculum planning and deployment in multiple sections.
- Individual work diaries are maintained by faculty which indicate the coverage of syllabus. Diaries are periodically checked by the heads of respective departments.
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Periodic review meetings on curriculum coverage are conducted by the Head of the Departments and special classes and remedial classes are conducted on Sundays and other holidays as required. • Feedback from students on effective delivery of curriculum conducted every semester is an important aspect of the deployment. Post Graduate Department • A Curriculum design meeting is conducted by the department before the commencement of academic year with industry and academic experts not only to plan schedule and mode of curriculum delivery but also design Value Addition programs and other program enhancement events. • Curriculum delivery is documented by maintaining Lesson plan and work diary. Individual and group assignments are evaluated in a structured format with focus on positive and improvement aspects, which helps the students in improving their communication skills and presentation ability. • The delivery through various mechanisms of collaborative and experiential learning such as board games, virtual games, role plays, quizzes, case studies, BYOD (Bring your own device) etc. are captured in pictures and videos with detailed information in a report format. • The progress of students on internships to NGOs and industry for a period of two and four weeks respectively is monitored by individual guides who document the progress of every student and submit it to the Director, PG Centre. • Student handbook and Faculty handbooks are prepared and distributed in order to ensure that all stakeholders are familiar with the objectives, implementation and expectations of the course

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Digital Marketing and Internship (UG)	NA	13/09/2019	30	Search engine and social media space	Working knowledge in search engine optimisation, content marketing etc.
Logistics and Supply Chain Management (UG)	NA	12/10/2019	25	Help students play a key role in technological upgradation, innovation and competitiveness of an industry.	Enhances students' skills and knowledge in logistics and supply chain management sector
SAP Add-On course - 2 batches (UG)	NA	18/12/2019	96	To enable students to become future entrepreneurs with deep visibility into organisation with financial and management	Exposure to widely used software for the business world and management-based solutions and working knowledge of the same.

Equity Analysis Course (UG)	NA	22/01/2020	42	accounting knowledge. Enable students to gain knowledge about investments and trading to facilitate trading by students.	Exposure to stock trading platform and portfolio creation.
Competitive Examination Training classes (UG)	NA	03/02/2020	55	Prepare students to crack various exams for recruitment in government organisations and banks.	Techniques of attempting various domains in Aptitude Tests
Nudi Tanthramsha 6.0 (UG)	NA	07/02/2020	10	Useful for employability where Kannada typing is required using software.	Impart skills of Kannada typing through English keyboard using the software.
Python Programming language course (UG)	NA	18/12/2019	30	Helps students to develop critical thinking and gain a deep insight in the field of web development, data analytics and AI.	Development of specific skill in programming domain.
VB.Net Using IOT and Hardware Interface using Java Technology (Add-On Course)	NA	31/10/2019	60	Aimed at students getting hands-on experience in areas of IOT in real time application.	To meet requirements of corporate from across domains in creating a wide range of applications in platforms of VB.Net

					and hardware interface using Java Technology.
Spoken Samskrit Certificate course (UG)	NA	07/08/2019	30	To gain language skills	Develop fluency in speaking Samskrit
Advanced Excel Classes (2 batches) (UG)	NA	16/09/2019	50	Useful for employability and higher studies	Use of MS Excel
Tally with GST (2 batches) (UG)	NA	20/01/2020	50	Opportunities in multiple industries	Understand the concepts of GST and also the same as per statutory obligations. Use of Tally software for computation.
Spread Sheet Modelling (PG)	NA	26/09/2019	30	Useful for employability and higher studies	Enhance career skills with the use of basic and advanced MS Excel
Competitive Exams Training Program (PG)	NA	15/05/2019	38	Prepare students to crack various exams for recruitment in govt organisations and banks.	Techniques of attempting various domains in Aptitude Tests

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	FINANCE AND ACCOUNTS	01/07/2019
BBA	Finance and Marketing	01/07/2019
BCA	NA	01/07/2019

MCom	General	01/08/2019
MCom	Finance and Accounting	01/08/2019
MCom	International Business	01/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	802	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Undergraduate Programmes • Students' Feedback on Faculty: Students' feedback is vital to understanding whether the institution is effectively catering to their needs. Thus, student feedback is taken each semester from both UG and PG students through an online feedback mechanism. Faculty feedback is elicited on various aspects such as- teaching, ability to generate interest, subject expertise, use of innovate teaching methods, syllabus completion etc.. The feedback is then shared and discussed by the HoI with each faculty along with suggestions to improve. A confidential report regarding the same is submitted to the management. ? Institutional Feedback: Institutional feedback is collected from students to understand student experience regarding infrastructure, teaching, support systems, placements-training, activities etc... • Parents' Feedback: The Parent Relationship Centre - Mythree maintains parent-college ties by organising Parent - Teachers' meetings each semester where parents meet the principal, faculty, class teachers and mentors and know the progress of their wards. Parents may also provide suggestions to the institution. Feedback is taken via questionnaire on academics, co-curricular and extra-curricular activities, infrastructure, value-addition programmes, placementsetc... Post Graduate Programmes ? Course Feedback from students: Feedback is taken regarding the curriculum. Although we are an affiliated institution, this helps in designing Value added programs, guest lectures and</p>

programs to fill the gaps in the university curriculum. ? Course Feedback from faculty: As many PG staff are from the industry, their feedback is taken regarding the curriculum to ascertain whether it meets industry requirements and to fill any gaps by designing appropriate value-addition programmes where required. ? Student Feedback on faculty: Student feedback on faculty is collected twice annually same as with undergraduate students. ? Programme Exit Survey: An exit survey is collected from final year students regarding their experience with regard to various aspects of the college. ? Alumni Feedback: Alumni have first-hand experience of the college and its workings as well as the industry and its requirements. Their insights are valuable in understanding how the college can improve itself and better prepare its students to meet the demands of the world outside. ? Self-Appraisal: Postgraduate faculty are encouraged to measure their own performance by filling a self-appraisal report as self-introspection is the best way to understand and improve oneself. ? Micro Teaching (Peer Appraisal): Experienced PG faculty evaluate the classroom delivery of their peers in a specified format. Feedback taken from UG and PG ? Events feedback: Students' feedback is also taken post student seminars, workshops, placement training etc..to identify areas of improvement. ? Value Addition Programs Feedback: Students' feedback is also taken post value-addition programmes for the same. ? Student Satisfaction Survey- Student satisfactory survey assesses the students' opinion upon curricular, extra and co-curricular activities offered by the institution for the holistic development of the students. ? Student Feedback on faculty- Student feedback on faculty is collected with regard to various criteria twice annually. ? Events Feedback from faculty: The UG and PG faculty submit feedback regarding faculty oriented programs organised in the institution to better cater to faculty's needs.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accounts and Finance	620	1818	616
BBA	Marketing and Finance	140	209	140
BCA	NA	140	191	140
MCom	Finance and Accounting, International Business	130	207	96
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2680	187	68	3	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
71	71	Nil	23	Nil	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a functioning Student mentoring system in the institution named Saameepya—the Mentorship Committee. This is a student-centric committee that aims to guide, support, and encourage mentors and mentees, by offering suggestions in both academic and non-academic related issues. This committee is comprised of 36 mentors in the Undergraduate level and 3 in the Postgraduate level, one for each section, who also takes assistance of the class teachers to ensure the smooth functioning of the committee. The purpose of the committee is to provide a support system—a helping hand to establish a good and healthy mentor and mentee involvement—which caters to the basic needs of student, to improve their skills, and to ensure a holistic approach to their overall development. The work of mentoring committee is a continuous, ongoing process. One of the main objectives of this mentoring system is to establish a good rapport between mentors and mentees, to guide and counsel them in times of need. The structure of mentorship committee consists of the convenor and two committee members, supported by 36 mentors and class teachers each in the undergraduate level and 3 mentors and class teachers in the Postgraduate level. The Principal and the IQAC team involves in constant improvement and engagement in the mentoring committee. The ratio of mentors and mentees is 1:40 in the Undergraduate level and 1:60 in the Postgraduate level. The members of the mentorship committee assess the work done by the mentors and mentees on a regular basis. This requires continuous involvement of members, regular meetings, communication and sufficient mentor, mentee involvement. At the beginning of the first Undergraduate semester, the committee gives two forms, namely, the Student Profile and Student Mentoring Inner Profile, to all the mentors. The Student Profile includes general information about the student, hobbies, goals, objectives, name of the mentors, mentees, interest in co-curricular activities, health, general information about their family members, career, skills, details of certificate course attended, awards and achievements. The second form, the Students Mentoring Inner Profile which gives an overall personal review of a mentee about their behaviour, personality, strengths and weakness, and other introspective details. The Postgraduate Mentoring Form captures the demographics of the students to understand their background better and handhold them in the right direction. The discussions are recorded for the purpose of follow up. The sessions are designed with certain tasks and deadlines to support the mentee to achieve their objectives. The mentorship committee also conduct programme and sessions for both the mentors and mentees every semester. The sessions are designed with certain tasks and deadlines to support them to achieve their objectives. In an academic year around eight meetings were conducted, the minutes of meeting are recorded—including suggestions and ideas from other faculty.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2867	71	1 : 40

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
71	71	Nil	10	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,
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	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
2020	Dr. Sathyamangala Mahadeva	Assistant Professor	Kannada Sahitya Seva Ratna Prashasti by Sai Charanam Trust
2019	Dr. Bhargavi.V.R.	Professor	Selected as Fellow of the World Academy of Productivity Science, Canada
2020	Dr. Urmila Porwal	Assistant Professor	Sri Sitarama Kavya Rishi Sanmaam by Balaji Sahitya Santha, MP
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Examination committee with the supervision of the Heads of Department and the Principal ensure that the CIE happens systematically. In each semester the Institution conducts two separate CIE test as per the University requirements for 10 marks each, and 10 marks for attendance and assignments, to a total of 30 marks for CIE per paper. Recently, in the Academic Year 2019-2020, with the oral feedback from the UG students, the Examination Committee decided to change the format to 5 marks for one test and 15 marks for the second which is conducted like the final exam itself, thus enhancing the students' confidence in attempting their final examination. the university allotment of 50 marks for extra-curricular and co-curricular activities (EC CC) is used not only to encourage the UG students to register and participate in various forums like NCC, NSS, cultural committee etc. But also, to encourage them to participate actively in innovative learning practices like the business lab of the dept of commerce and management. The committee has also now allowed students who have not scored well to retake their tests to improve their CIE. The UG students were also encouraged to conducted presentations, take up MOOCs, and participate in various inter-collegiate level events. At the PG level, teachers are encouraged to come up with innovative assignments through which the student can be awarded marks like-Posters, Movie Analysis, Quiz, Crosswords, Finance Hunt, Group Exercise, Presentations through Flip charts, Board Games, Scenario Analysis, MOOCs, and Presentations. CIE tests were conducted online, with additional online quizzes being conducted by various departments and forums.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

U. G./ P. G. Internal Examination: As the semester begins, the Exam Committee

in consultation with the Principal and the IQAC. releases the Examination calendar so that syllabus completion may be planned accordingly. The calendar presents timelines for - two Unit Tests, assignment submission and evaluation. Subsequently, Internal Assessment scores are displayed for students perusal clarifications and corrections. The final Internal Assessment scores (of Unit Tests, Assignments and Attendance) are uploaded to the University portal followed by submission of hard copy to the University. The scheme of exams/test for the Odd Semester is usually conducted between July and December. Due to the COVID-19 lockdown, the even semester Internal Assessment was assessed through online quiz and research-oriented assignment for the UG students and for the PG students to the test was online. The answer scripts were e mailed to the course faculty for evaluation through the official email address. U. G./ P. G. External Examinations: Usually, UG and PG examinations are conducted as per the University examination calendar. Due to the pandemic, Even Semester University Examinations were cancelled for the first- and second-year U. G. students and first year P. G. students. Only sixth semester examinations for U.G. and forth semester examination for P. G. were conducted by the college as per university guidelines with all necessary protocols for safety of students and staff and intensive monitoring by the Examination Committee.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.spmcollege.ac.in/downloads/Program-and-Course-Outcome-2019-2020.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.spmcollege.ac.in/downloads/Student-Satisfaction-Survey-2019-2020.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	Nil	Nil	Nil	Nil
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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IPR and Patenting	Commerce and Management in association with Unnati Faculty development Cell	05/05/2020
Industry-Academia Practices:1. Dress to Impress	Post Graduate Department	06/04/2020
2.Sustainability Reporting	Post Graduate Department	07/04/2020
3. How to Enhance Self-Confidence	Post Graduate Department	29/07/2020
4. Stock Market Simplified	Post Graduate Department	18/07/2020
5. Indian Economic Outlook: Post COVID-19 crisis	Post Graduate Department	05/08/2020
6. Privacy Issues at Workplace	Post Graduate Department	25/07/2020
7. 21st Century Skills	Post Graduate Department	08/04/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
05	07	09

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
KANNADA	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce and Management	11	6.28
National	Kannada	1	00
National	Hindi	3	00
National	English	3	6.3

International	Commerce and Management	3	7.2
International	Hindi	1	00
International	BCA	2	00
International	English	1	6.3
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Postgraduate Department	1
Commerce and Management (UG)	11
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	48	237	21	35
Presented papers	11	11	Nil	Nil
Resource persons	3	2	Nil	10
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS National Integration Camp	Best Cadet- 2nd Place	NIC RD Parade	1
Project Pathway	PHFI and NIMHANS	WHO website	25
Blood Donation Camp	Issued certificates to Blood Donors	Youth Red Cross Bengaluru	350
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Indo-Sri Lanka Youth Exchange Program in association with National Youth Services Council, Ministry of Youth and Sports, Sri Lanka along with Indian Foundation for Global Peace Education (IFGPE)	05 PG Students	Self Finance	7
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of
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students/teachers participated under MoUs

No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4000000	2561028

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EASYLIB	Fully	4.2.0.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	37134	4912588	Nil	Nil	37134	4912588
Reference Books	4068	1232632	170	1232632	4238	2465264
e-Books	199500	5900	199500	5900	399000	11800
Journals	26	45622	81	88012	107	133634
e-Journals	6000	5900	6000	5900	12000	11800
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	387	13960	Nil	Nil	387	13960
Library Automation	1	130000	1	11800	2	141800
Weeding (hard & soft)	25745	2121967	Nil	Nil	25745	2121967
Others (specify)	26174	2129493	12230	959993	38404	3089486

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	170	4	8	4	4	1	9	100	0
Added	26	1	0	1	1	0	0	0	0
Total	196	5	8	5	5	1	9	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
14055000	8006713	2805000	2201623

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

MAINTENANCE POLICY 2019-20 I. PURPOSE For the smooth and efficient functioning of any institution it is important that various stakeholders feel supported in terms of adequate infrastructure and human resource assistance. These aspects require review, maintenance and upgradation from time to time. Hence, it is important that the institution has a maintenance policy that acts as a guiding framework for the same. **II. SCOPE** The policy encompasses various infrastructural and human resource aspects of the institution. It focuses on framing and upkeep of a transparent system where responsibilities of maintenance is clearly delegated and fulfilled for the efficient functioning of the organisation. All stakeholders-students, teachers, staff, parents, principal and management are involved to various degrees in this matter. **III. POLICY STATEMENT** The policy may be divided into the following areas and aspects: • maintenance, repair work, upgradation of the building i.e., the classrooms, staff rooms, office areas, seminar hall, conference hall, auditorium, library, gymnasium, labs etc... • Electrical maintenance consisting of-lights, fans, elevator, generator, wiring etc.. • Equipment maintenance i.e., the upkeep of computers, printers, photocopying machines, scanners,

projectors, speakers, sports equipment etc.. • Water maintenance includes upkeep of taps, plumbing, drainage system, rain water harvesting, motor, borewell, sump etc.. • Space management consists of management of space in terms of availability of various infrastructure such as halls, auditoriums and galleries for various programmes organised in the college. • Technology maintenance: This includes management of telephone, internet, fax and so on • Health and Safety Compliance consists of waste management, maintenance of campus cleanliness of the campus. • Emergency Protocols includes methods to maintain fire safety and provision of first aid and security. IV. ALLOTMENT OF RESPONSIBILITY The Management, Head of the Institution, Director, administration and IQAC coordinator are responsible for ensuring the maintenance of all aspects of the institution in terms of approval of work, planning and overseeing. Staff, students and parents are welcome to bring to notice any work required in terms of maintenance of campus. It is the responsibility of all stakeholders to play their role in maintaining the campus. V. DOCUMENTATION Documents are to be maintained by the administrative staff regarding the status of infrastructure, maintenance, repair work and any contracts, approval copies regarding the same. VI. FEEDBACK AND SUGGESTIONS Regular feedback is to be collected regarding campus infrastructure and provision of facilities from all stakeholders. Measures are required to be taken in accordance with the feedback.

<https://www.spmcollege.ac.in/downloads/Policies-and-Procedures-for-Maintenance-of%20Facilities-and-Infrastructure-2019-2020.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive	39	Nil	Nil	Nil

	examination coaching classes by Milestone Academy (UG)				
2019	Competitive Exams Training Program (PG)	45	Nill	2	2
2019	Career Counselling activities(U G)- TCS Training	Nill	140	Nill	3
2019	Fidelity Training	Nill	33	Nill	33
2020	Career Counselling to Final Year -(Career planning & Strategies, Resume Building, Group discussion, Mock interview and Aptitude test, Email etiquette)	Nill	893	Nill	107
2020	Career Mapping (PG)- *Individual career visioning *Understanding Different Domain *Skills and Certifications *Career opportunities in *Japan and Learning *Japanese Language *21st Century skills	Nill	90	Nill	47
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harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
21	21	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	187	B. Com	Commerce and Management (Under Graduation)	Different Post Graduate colleges in the State	M.com MBA MLIC B.Ed. Law PGBDA
2019	30	BBA	Commerce and Management (Under Graduation)	Different Post Graduate colleges in the State	MBA
2020	27	BCA	Computer Science (Under Graduation)	Different Post Graduate colleges in the State	MCA, MBA
2020	6	M. Com	Commerce (Post- Graduation)	The University of Northampton And Different Colleges in the state	MBA and MSc Accounting & Finance B.Ed. Law
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	12
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students are given opportunities to involve in the activities of the college, working in partnership with the staff in planning and organizing college activities. It helps students to develop their interpersonal skills, leadership qualities and nurtures students in building character to shape their future. They are the voice of the student body. The Formation of Students' Council is conducted in three phases- The Introduction, The Election and The Inauguration. The members of Students' Council are elected through an election consisting on Class Representatives from all the streams and the candidates are the final year students who are nominated from various forms and committees.

The election is conducted for the following posts: 1. President 2. Vice President 3. Secretary 4. Joint secretaries (2 Students) 5. Council Members (5 Students) The first phase of the Formation of Students' Council: The program was conducted to introduce the nominees to all the class representatives. The nominees and the class representatives gathered for the introduction session. The nominees each gave a brief introduction about themselves. They spoke about their achievements, their thoughts and vision for the students of the college. The second phase- The Class Representatives were given ballot paper with all the names of the nominees printed on it. Each class representative chose two names on the list and dropped the ballot in the ballot box. The votes were later duly counted, and the results of the elections announced. The final phase of the Formation of Student Council is the Inauguration of Students' Council where a Chief Guest and dignitaries from the Management were invited. The newly elected members took the oath and swore r to fulfil their duties honestly, to stand up against wrong doings and injustice and help every student of the college. GOALS Develop Leadership, Honesty, Compassion and Respect, Fairness, Accountability, Courage The council members are also members of IQAC and all committees of the college. They assist in anti-ragging committee. The members take the lead in organising social responsibility and environment sensitizing activities. They also help imbibe and inculcate among the students the vision, mission and core values of the College. The Council assists all committees on campus with their functioning and conducting of various other activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Registration of the Association: Seshadripuram College Old Students Association is now a registered body as SCOSA registered dated on 4th August 2020 under

Karnataka Societies Registration Act 1960. Composition of the Association: SCOSA was constituted as under: ? Dr. Meera H N President ? Dr. Ramesh S Vice-President ? Dr. Bhargavi V R Secretary ? Prof G.K. Manjunath Joint Secretary ? Smt. Sindhu M.M. Treasurer ? Prof Satish.N. S, CA Srikanth J, CMA Aparna Shankar Rao, Nalini Harish, Lt. Harish G are the members. ? Dr. Bhargavi V R, Sindhu MM, Nalini Harish, Pratap Lingaiah Divyashree R, Dr. Sapna G S, Lt. Harish G, Allan Raj, Mukund V Koushik, Dhakitha B K and Goutham S. are the SCOSA Faculties. Aims and Objectives of the Association: 1. To promote close co-operation between members and to render all the possible advice and guidance to members. 2. Creating a platform for networking of students of students in Bengaluru. 3. To organize and unite all the students and to develop a dynamic network of all Alumni and bring all under one umbrella. 4. To promote friendly feelings and foster the spirit of brotherhood and solidarity among members of the association and others. 5. To promote a sense of ethical values, dignity and responsibility to the society and nation. 6. To act as facilitator in the professional growth of the members of the association and extend due support in the event of distress to the members of the association. 7. Raising funds and donations to achieve the aims and the objective of the association and to further invest and deal with the funds and money of the association. 8. To act as mentor for the students of the college and facilitate them in shaping their career as future leaders and extending financial support to economically weaker students of the college. Executive Powers of the Committee: The administration and management of the society shall vest in the Executive committee consisting of 10 members including President, Vice President, Secretary, Treasurer, and Members of the Society.

5.4.2 – No. of enrolled Alumni:

985

5.4.3 – Alumni contribution during the year (in Rupees) :

55000

5.4.4 – Meetings/activities organized by Alumni Association :

I. Alumni Interact programmes/ Interactive sessions were organised by Alumni Association SCOSA to provide career guidance and help bridge industry-academia gap. On 27th July 2019, SCOSA (Seshadripuram College Old Students Association) had organised Guest lecture session on Current Affairs for the final year B.Com, BBA and BCA students. Mr. Srinivas Prabhu, Audit Associate, KPMG an alumnus was invited for delivering knowledge and facts on recent issues, policies and current affairs in order to enable the students to prepare for the Campus Placements. Life-Corporate Connect, an Alumni Interact Programme, was organised by SCOSA (Seshadripuram College Old Students Association) in association with Vikasa-Placement Cell on 3rd August 2019 for the students of B.Com, BBA and BCA. The esteemed speaker for the session was Sri. Deepak G. Raghavendra of batch 2008, currently Manager, Tax at KPMG. Post graduate Department in association with Seshadripuram College Old Students Association (SCOSA) had organised a session on Spreadsheet modelling for final year students of M.com, M.com. (Financial Analysis) and M.Com. (International Business) from 26th September to 7th October 2019. The esteemed speaker for the session was Mr. Srinivas H. Prabhu of M.com. (Financial Analysis) batch 2016-2018, currently Audit Associate at KPMG, Bangalore. The objective of the session was to help students increase their productivity in workplace. On 23rd July 2020, Coffee time with Ms. Yamuna Sastry was a story of inclusivity journey of Cabdost and the three big points of Entrepreneurship learning. Ms. Yamuna Sastry is our proud alumna who shared her life story as a successful entrepreneur with our students and faculty. Alumni Mentoring The alumni of the institution are our strength, they volunteer and contribute their time

expertise through training and mentoring our current students on a regular basis. II. Annual Alumni Get-together had been called off on account of COVID19 Pandemic. III. Distribution of Alumni scholarships: An amount of Rs. 55,000/- contributed by alumni to SCOSA Alumni Scholarship Fund was distributed to deserving students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes and practices a culture of decentralization and participative management which enables to efficiently run the complex network of academics and administrative activities for the smooth functioning of the institution. ? Decentralisation I. Academics: 1. Curricular Activities The Undergraduate Department of Commerce and Management is a huge department with B.Com and BBA courses catering to more than 2200 students. Decentralization and participative management is practiced to ensure that there is uniformity in curriculum planning, deployment and evaluation. Subject allotment for an upcoming semester is done at the end of the ongoing semester so that faculty have adequate time to plan and prepare. Subject coordinators are appointed by the Heads of Departments and are given charge of coordinating the planning, tracking progress and ensuring that all sections are keeping pace with the curriculum deployment plan. Reports of progress, ideas for innovative teaching-learning, beyond classroom learning, and planning for internal evaluation is shared on a regular basis with the Head of the Department. Subject Coordinators are also responsible for ensuring that all sections have completed prescribed portions for the Internal assessment tests and preparing question papers for the same. 2. Extra-Curricular and Co-curricular: There are 38 fora in college which are responsible for conducting extra-curricular and co-curricular activities. Convenors are appointed by the Head of the Institution generally for a period of 2 years and are given a committee to assist them in running the forum activities. The Convenors also appoint student coordinators who play an active role. The entire responsibility of planning activities and programmes ensuring effective execution lies with the Forum Convenor and Committee. By the first week of commencement of the semester, Forum Convenors submit the schedule of activities and programmes. Execution of the programmes is the responsibility of the Convenor and Committee, with approval being taken from the Head of the Institution regarding resource persons, Chief Guests etc. Students play a leading role in conceptualizing and executing programmes and conducting activities. II. Administration The administrative office is headed by the Office Superintendent and is supported by admin staff. Various administrative activities of undergraduate and postgraduate programmes such as admission, fee collection, accounts maintenance, university related activities, scholarship disbursement management, student database management are delegated to admin staff who take complete charge of the given assignment. Participative Management The institution believes in respecting the voice of various stakeholders namely students, faculty, heads of departments, parents, community, alumni, employers and others. Interactive sessions are organised on various platforms and stakeholders are invited for discussions followed by brainstorming, analysing the feasibility of the ideas shared and implementing suggestions suitable for the growth of the institution. Administrative staffs are invited to attend staff meetings, meetings with Heads of Department, Convenors, alumni meeting and others. Suggestions given by them from the administrative perspective is included in planning and implementation of various activities in the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>? Curriculum Development Since the institution is affiliated, it has limited involvement in designing curriculum and does not have much scope for curriculum development. However, the institution makes an effort in designing curriculum for value added programmes, add-on and certificate programmes. Undergraduate: Add-on courses, certificate courses and Value-added programs are conducted for Under Graduate Students. Postgraduate: Certificate Courses: NISM certification programme for mutual fund distributors and TCS ION Career Edge certificate courses were offered to students. Value Added Programmes: as Basic and Advanced Excel, Business Communication and Business Analytics were conducted. Competitive Exams training for exams such as SSC RBI, RRBs were conducted. Virtual Lab activities for continuous learning during lockdown through industry engagement were organised.</p>
Teaching and Learning	<p>The institution constantly attempts to improvise on the teaching-learning process in-order to enhance quality and keep it updated. Institution constantly strives in providing ICT enabled facilities to facilitate quality teaching and learning. Teaching: ? Ensuring uniformity in teaching across multiple sections by subject coordinators and HODs in undergraduate programmes. ? Promoting use of innovative teaching pedagogy such as case studies and case lets, group discussions, video screening, group exercises, presentations through flip charts, board games, scenario analysis and movie analysis. ? Supporting updating of knowledge and promoting effective subject rendition, faculty are regularly deputed to FDPs, and workshops conducted by university/ other colleges. ? To support the teaching pedagogy webinars and expert speak session organised by inviting academicians and industry practitioners. ? Online feedback on faculty on IPOMO with analysis.</p>

Learning: ? Students are encouraged to give presentations on a regular basis on various topics to develop self-learning and collaborative learning along with presentation skills. ? Under business lab initiative, all 2nd semester B. Com students are guided by faculty to undertake research survey and submit a report. These reports are considered for giving CC EC marks. ? Promoting experiential learning through industrial and study tours. ? Conducting subject wise quizzes and offering them online for all students. ? Promoting case lets analysis and group discussions as a tool to promote practical understanding among students. ? Promote experiential learning through industrial and study tours. ? Students are provided a platform to interact with industry experts through the Expert Speak sessions ? Encouraging critical thinking through puzzles and crosswords. ? Internal tests are conducted as per university requirements and question papers are prepared for internal assessment tests.

Examination and Evaluation

Examination and evaluation system are designed by the Institution as per university guidelines. and they enable the Institution, its faculties and students to know their learning attainments. Examination and evaluation includes Internal and external processes wherein at regular periodic basis assessments are conducted and students are guided to equip skills and domain expertise which will enable them to successfully face the real world post their course completion. The institution follows the Bengaluru Central University schedule (for final years, schedule of Bangalore University was followed prior to trifurcation) and also has an internal system of examination and evaluation. Under Graduate /Post Graduate Internal Examination and Evaluation ? At the beginning of the semester, the Exam Committee in consultation with the Principal, IQAC, releases the examination calendar for planning syllabus completion. ? As per university guidelines, 2 internal assessment tests are conducted for students. ? For internal assessment evaluation, presentation by students, assignments aimed at self-learning and

MOOCs are considered. ? Students shall be permitted to take up retest in case of absenteeism on unavoidable circumstances with prior permission from the principal/director and retest scripts shall be examined by the faculty concerned and scores shall be shared with students. ? IA marks accessible to students and parents through IPOMO Campus Management Systems. ? The internal assessment grades awarded by college authority shall maintain a cumulative record of grades of the students and will be shared with students to maintain transparency on grades awarded. A copy of the record (hard soft copy) will be submitted every semester to the university. ? Online Internal Assessment tests conducted (Google form) for all subjects, for all courses during the lockdown period. Under Graduate /Post Graduate External Examinations: Under Graduate and Post Graduate examinations are conducted as per the University examination calendar. Due to the pandemic, Even Semester University Examinations were cancelled for the first and second year Under Graduate students and first year Post Graduate students. Only sixth semester examinations for Under Graduate. and fourth semester examinations for Post-Graduation were conducted by the college as per university guidelines with all necessary protocols for safety of students and staff and intensive monitoring by the Examination Committee.

Research and Development

? Research and Development The Quality of Research and Development will directly translate to the quality of teaching learning in the campus. The institution constantly strives towards building research culture among faculty and students. Some of the initiatives implemented by the institution are: ? Research cell of the institution promotes the culture of research by way of organising faculty development programmes, training programmes and workshops for the benefit of faculty and students. ? Faculties and students are motivated to present papers in various National and International conferences for which financial support are extended for registration,

publication fee and conveyance. ? The institution has created a support mechanism for research scholars pursuing doctoral programmes by providing sabbatical for a semester or more if required ? Higher Education allowance is provided to faculties for completion of PhD and M. Phil programmes and for faculties who as qualified NET K-SET examinations. ? Students are assigned faculty mentors to conduct research studies and present papers in various seminars and conferences. The initiative has led to students winning best paper awards. ? As a part of Research Day Celebration, research poster presentation competition is organised every year to inculcate research culture in students ? Peer mentoring is inculcated to hand hold faculty who are beginning the journey of research.

Library, ICT and Physical Infrastructure / Instrumentation

Library, ICT and Physical Infrastructure advancement is crucial for sustained progress through knowledge enrichment among the learner community. Library upgrade with technological advancement through inclusion of E- Resources is pivotal to match the needs of the Techno driven world. Library ? Upgrading and increasing the number of systems in the library resource centre. 35 new systems were added during the year ? Library resource centre is enabled with Act Fibernet with a speed of 75 MBPS ? Digital library has 33 computers for students' centric purposes and 4 computers in the library. ? INFLIBNET subscription. ? Free internet facilities for faculty and students in Library Network Resource Centre and Computer labs. ? The Japan Foundation, in recognition of promoting Japanese Language in the institution, has contributed Japanese Language books to the library. ? The Institute of Productivity, U.K. has contributed books to the library for the benefit of students and faculty. ? Reference Books, Journals, E-Journals and General Management books are purchased every year. ICT ? There are 23 ICT enabled classrooms. ? Audio-visual tools such as 23 LCD Projectors, 16 Speakers, 22 projector screen and 3 Mics are available. Physical Infrastructure ? Auditorium was renovated with new

infrastructure. ? A total of 196 computers are available in various departments, administrative offices, Library and labs. ? Annual renewal of Wi-Fi connectivity is done to provide uninterrupted services to the students and staff. ? To increase facilities for ICT enabled teaching 35 new systems were added during the year

Human Resource Management

? Human Resource Management The progress of an Institution is dependent on the progress of its staff. Human resources must function as a strategic partner for institutional growth and development. They play a crucial role in ensuring the wellbeing of its stakeholders. Effective employee engagement depicts the institutional culture and will surely impact the environment in the campus. ? Medical insurance is provided for the teaching staff of the college. ? ESI facility for non-teaching staff for those who receive salary less than Rs.21,000/-. ? Maternity benefit as per government norms is extended to faculty for a period of 6 months. Reimbursement of medical expenses covered under insurance. ? Earned leave encashment facility is extended to teaching and non-teaching staff ? Canteen facilities at subsidised rates are being extended for faculty and students. ? The college has full-time doctor and an assistant for medical check-up and basic medical Facilities. ? Faculties are motivated to present papers in various National and International conferences for which financial support (registration, publication fee and conveyance) are extended. ? Faculty capacity building happens through industry interface as well as relevant training programmes. ? Honorarium is paid to faculty for preparation of course manual (customised course content as per Bengaluru Central University) and for teaching non-core courses prescribed by the university.

Industry Interaction / Collaboration

? Industry Interaction / Collaboration Undergraduate ? Students of B.Com, BBA and BCA were are taken on industrial visit to different industries (total 6 industries) Interaction with industry professionals ? To facilitate interaction with industry professionals, TCS organized a

5 days Faculty Development Training Programme on Banking, Financial services and Insurance. 5 faculties underwent the programme and in turn trained 85 final year students for one and half months and certificates were issued from the college. ? One faculty from the Department of Commerce and Management, underwent a training program at Fidelity India Private Limited. The faculty in-turn trained 33 students out of which 30 students were selected by Fidelity for their process. An MOU is signed between the college and Fidelity India which aims to train and absorb students into various processes regularly as per the corporate need. ? Certificate courses in association with industry partners NICT, ICAI and Internship in Digital Marketing from PAAGC- A Digital India Initiative Company was offered to students. ? Students are encouraged to take up internships to gain practical exposure and bridge the gap between academics and industry interface. MOU's for Undergraduate: ? An MOU is signed with Fidelity India for training the faculty followed by the trained faculty imparting skills to students and post training, based on student performance, eligible candidates are offered jobs in Fidelity India private Limited for various roles based on organizational requirements. ? MOU with NIYA Logistics and Aviation Skill Development Technology Pvt. Ltd. is entered to co-operate and focus their efforts within the area of Logistics and Supply Chain Management skill-based training, education and industrial exposure. ? For Value addition programs MOU is signed with M/S. Glisten Project Solution Pvt. Ltd. ? For training students to get better opportunities in Government Employment MOU is signed with Milestone Academy. Postgraduate ? Industry visits and field visits organised for students for practical exposure in Unibic Foods India Pvt Ltd., Featherlite, Garuda Polyflex Foods Pvt Ltd., and TVS Motor Company. Post Graduate interaction with industry professionals ? Interactive and Industry Integrated workshops and expert sessions on topics such as Debt, Primary, Secondary Market and Financial Planning, Global Intelligence, How to

Enhance Self - Confidence, Privacy Issues at workplace, 21st century Skills were organised. ? Service Internships at various NGOs are encouraged to build empathy and compassion among students. ? Career guidance sessions are organised by inviting industry professionals and alumni working in across industries. ? To bring an understanding of real time business operations professional internships is made compulsory for all students. MOUs for Postgraduate Department: ? PAN India Network Is associated with Post Graduate Department for Research/ Evaluations of Government of Karnataka programmes/schemes for field work and data management. ? MOU with WSB University, Poznan in Poland for exploring opportunities for students and faculty.

Admission of Students

Admission of Students The Interest expressed by the stakeholders towards admission will determine the Institutional preference among the community for their educational needs. Institutions today focus on shaping up the holistic development of its students through its various Initiatives which aims at developing domain expertise, skills and competencies among the learners which contributes towards improvement of student enrolment to various courses on offer by the institution in the subsequent years. Systematic admission process as per guidelines will ensure clarity to interested aspirants and the deserving candidates will get courses of their choice on a meritorious basis and create social justice order and confirm with the educational needs of all fellow nationals. Admission for the year 2019-2020 was conducted on both Online and Offline modes. The notification for admission and application was given on the college website and applications were received through online and offline mode. Total No. of Students: Under Graduate :2680 Post Graduate: 187 ? Merit based admission as per Government Norms. ? Structured and transparent admission process. ? Merit list displayed on notice board and uploaded on college website. Sl.No. Course I Year II year III Year Total 1. B. Com 616 614 617

1847 2. BBA 140 140 139 419 3. BCA 140
 137 137 414 4. M.Com 47 49 - 96 5.
 M.Com (FA) 25 25 - 50 6. M.Com (IB) 23
 18 - 41

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>To facilitate ease and simplified governance inclusion of technology is highly beneficial which ensures effective functioning of institutions. This leads to timely provision of the required services to stakeholders. It aims to improve the educational process and encourage stakeholders to participate in the decision making process bringing transparency in the administration process. The smooth governance through digital inclusiveness can support planning and development, administration, financial and accounts management, student support extensions and examination processes of an institution. ? Planning and Development ? IPOMO is an interactive mobile platform for Under Graduate and MyCampuz - Campus management system for Post Graduate is used for communicating with students by sending messages for any kind of information sharing regarding holidays, announcement of attendance status day wise, week wise and month wise on IPOMO. Internal assessment marks are uploaded for students' reference. ? Lesson plans are collected from faculties. ? IPOMO/MyCampuz platform is used for communicating with faculty for informing any information regarding meetings, holidays, and examination invigilation allotment etc. ? Public address system is implemented which has replaced manual circulars, announcements regarding any formal communication related to students. ? Through the Under Graduate and Post Graduate websites, information is shared with stakeholders such as students and faculty in form of calendar of events, achievements of the institution, notification of admission, announcement of admission merit list, grievance forms, minutes of meetings, blood bank details, results and rank holders details, placement details, day to day activities of college, programmes conducted in college, previous year question papers, Time</p>

table for internals and final examination etc. Notification will be given in bulletins on the college website. ? College App is used for notifying day to day activities, timetable for internals and final examination, College fest and forum activities conducted in college, extracurricular activities, announcement of class teachers list, mentors list, timetable, room allotment for classes, room allotment for examination, announcement of orientation programme for First year students and so on. ? Bengaluru Central University has facilitated a dashboard for students on the university website where students can access timetable, examination details like room allotment, marks cards, hall ticket, and pay examination fees and convocation fees.

Administration

? Administration ? Scholarship Disbursement Management: Disbursement of National and State level scholarships to students is done completely online through the respective government portals (National Scholarship/ Backward Class Welfare/Social Welfare Department), ? During lockdown for approval of programmes and activities of departments and forums and office related work, the concerned head of the department/convenor had to email the proposal letter to principal mail id. Principal would later coordinate with the management and get approvals. ? Grievance of any stakeholders can be communicated to the Head of the Institution. In case the issues required further processing, the Head of the Institution can forward the email to Management for resolution of the matter during emergency and for confidential matters.

Finance and Accounts

? Finance and Accounts ? Online payment facilities and card swiping options were enabled for easy payment of college and tuition fees. Payment gateway linked by IPOMO is facilitated on campus. ? Tally ERP 9 software is used for recording accounting transactions and maintaining all financial statements. ? Online collection of university and examination fees. ? Payment of

university affiliation fees through Online/RTGS/NEFT ? Salary disbursement, Provident Fund/Professional Tax/ESI/IT returns payments are done through online.

Student Admission and Support

? Online mode of admission was facilitated to students during the year 2019-2020. Online distribution and processing of admission application form through college website. After scrutiny of application forms by the administrative department, eligible candidates based on merit list are provided with admission for the academic year. ? After the completion of the admission process, details are uploaded to the university portal for approval. On completion of admission approval, the university notifies the institution regarding the register numbers. ? All data of student admission is maintained in soft copy and used as required. Online admission and examination fees payment as per university systems is maintained. Attendance and Internal assessment records are maintained and communicated.

Examination

Examination ? The affiliating university has implemented e-governance in the examination system in a major way. Examination fees are paid online directly by students. ? Examination related notifications such as examination fee payments, question paper indent, timetable of Theory and Practical exams, list of Panel of examiners (for valuation) are received through the university portal. ? Internal Assessment is uploaded on the university examination portal. ? Absentee statement is uploaded directly on the university examination portal. ? Bangalore Central University has facilitated a dashboard for students on the university website where students can access timetable, examination details like room allotment, marks cards, hall ticket, and convocation fees. ? Result ledger, result sheets are available online after declaration of results. Notifications related to revaluation, applying for photocopy of answer scripts, revaluation results are also communicated to the college through the portal

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nil	Nil	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	11	Nil	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Health and Well-being ? Health Check-ups were organized once in a year through Youth Red Cross in association with Vijaya Diagnostics. ? In-House Medical facilities with a full-time resident doctor and an assistant are available for preliminary check-ups. ? Maternity leave benefits of 135/180days as per statutory limits. Faculty can extend their	Health and Wellbeing ? Health Check-ups were organized once in a year through Youth Red Cross in association with Vijaya Diagnostics. ? In-House Medical facilities with a full-time resident doctor and an assistant are available for preliminary health check-ups. ? Maternity leave benefits of 135/180days as per statutory limits. Faculty can extend their	Freeships and Scholarship ? The institution supports students in applying for several scholarships offered by the government and corporations. Some of them being SC, ST, Minority, MHRD scholarship, Bayer Scholarship. ? Government scholarship schemes for students under SC ST categories fully utilised along with benefits for

maternity leave beyond the statutory limit, if required. ? Annual Medical insurance of Rs.1 lakh is provided for all the employees ? Counselling facility for faculty by college counsellor. Social Security ? Gratuity benefits for employees. ? Contributory Provident Fund ? Retirement benefits of Rs. 50,000/- for employees. Other Benefits ? Felicitation on superannuation at Annual Get- together organised by management ? Sabbatical facilities will be provided for faculties to pursue their higher education. ? Leave Encashment, Casual Leave and Earned Leave are facilitated.

maternity leave beyond the statutory limit, if required. ? Annual Medical insurance claim of Rs.1 lakh is provided for all the employees ? Counselling facility for non-teaching faculty by college counsellor Social Security ? ESI benefits for all eligible staff (Salary below Rs. 21,000/-) ? Contributory Provident Fund ? Gratuity benefits ? Retirement benefits of Rs. 50,000/- Other Benefits ? Felicitation on superannuation at Annual Get- together organised by management ? Leave Encashment, Casual Leave and Earned Leave

backward classes and minorities. ? SET Merit Scholarship for students who have scored above 90 in pre-university examinations during admission. ? Freeships are offered to students scoring more than 95 Pre-University qualifying exams. ? Fee concession for meritorious and students from economically weak backgrounds. Health and Well-being ? Group Insurance for accident relief. ? First aid and In-house medical facilities- the institution has a full-time residential doctor for treating any emergencies and ailments. ? Educational tour at concessional rates. ? Counselling for students by professional counsellor. Mentoring ? The institution believes in mentoring and hand holding students in aspects of career management, understanding self and balancing their mental and emotional well-being. Mentoring is done for all students. Class teachers act as mentors along with subject teachers. ? The college identifies the categories of learners namely advanced and slow learners in order to support their learning process and improve their abilities and capacities. Welfare ? Student welfare officer- The activity of nurturing, nourishing and to enhance structured partnership between students and staff. To promote an environment conducive to educational and personal development for students. ? Class-

teacher provide the support to students in terms of academics as well as any other issues faced by the students. ? Infrastructure and administration related concerns can be raised in the administrative office by entering the details in a register maintained there. ? For the welfare of the students, the college offers the assistance of Anti-ragging Cell Student counselling by professional counsellor in the college and a student welfare officer is also appointed from the college. ? Suggestion box is placed in several places in the campus where students can drop their suggestions regarding any functional aspect of the institution and also air their grievances. These issues will be taken up by the grievance redressal cell and solution offered for the same. ? Support of Anti-Ragging and Prevention of Sexual Harassment Cell is also available for resolving issues related to ragging and harassment. ? SET Merit Scholarship, SET Merit Freeship, SET Sports Scholarship, National Scholarship, Bayer's Scholarship etc. ? Group health insurance for all the students of the institutions.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Freeships and Scholarship ? The institution supports students in applying for several scholarships offered by the government and corporations. Some of them being SC, ST, Minority, MHRD scholarship, Bayer Scholarship. ? Government scholarship schemes for students under SC ST categories fully utilised along with benefits for backward classes and minorities. ? SET Merit Scholarship for students who have scored above 90 in pre-university examinations during

admission. ? Freeships are offered to students scoring more than 95 Pre-University qualifying exams. ? Fee concession for meritorious and students from economically weak backgrounds. Health and Well-being ? Group Insurance for accident relief. ? First aid and In-house medical facilities- the institution has a full-time residential doctor for treating any emergencies and ailments. ? Educational tour at concessional rates. ? Counselling for students by professional counsellor. Mentoring ? The institution believes in mentoring and hand holding students in aspects of career management, understanding self and balancing their mental and emotional well-being. Mentoring is done for all students. Class teachers act as mentors along with subject teachers. ? The college identifies the categories of learners namely advanced and slow learners in order to support their learning process and improve their abilities and capacities. Welfare ? Student welfare officer- The activity of nurturing, nourishing and to enhance structured partnership between students and staff. To promote an environment conducive to educational and personal development for students. ? Class- teacher provide the support to students in terms of academics as well as any other issues faced by the students. ? Infrastructure and administration related concerns can be raised in the administrative office by entering the details in a register maintained there. ? For the welfare of the students, the college offers the assistance of Anti-ragging Cell Student counselling by professional counsellor in the college and a student welfare officer is also appointed from the college. ? Suggestion box is placed in several places in the campus where students can drop their suggestions regarding any functional aspect of the institution and also air their grievances. These issues will be taken up by the grievance redressal cell and solution offered for the same. ? Support of Anti-Ragging and Prevention of Sexual Harassment Cell is also available for resolving issues related to ragging and harassment. ? SET Merit Scholarship, SET Merit Freeship, SET Sports Scholarship, National Scholarship, Bayer's Scholarship etc. ? Group health insurance for all the students of the institutions.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Alumni	55000	Alumni Scholarship Corpus Fund
No file uploaded.		

6.4.3 – Total corpus fund generated

164830810

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Quality Management Expert	Yes	IQAC
Administrative	Yes	Quality Management Expert	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Mythree, Parent teacher relationship centre in association with Saameepya, Mentorship committee organised Parent teachers Meet on 5th October 2019 for 1st 2nd year students of B. Com, BBA BCA. Around 300 parents have attended the meeting.

6.5.3 – Development programmes for support staff (at least three)

? ? A workshop on Computer skills office automation for non-teaching staff. ? One week yoga workshop was conducted by Sri. Indra Kumar Solanki, alumnus and certified yoga trainer, for non - teaching staff by the Department of Physical education. ? Training programs for use of fire extinguishers.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Motivating faculty to publish research papers in reputed journals. ? Enhancing student employability by offering industry recognized certificate courses. ? Promoting MOOC Courses among students and faculty for knowledge up gradation.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Nil	Nil	Nil	Nil	Nil
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
1. Self-Defence Training Programme	05/08/2019	20/08/2019	32	Nil
2. Cosplay/Skit Competition "The Woman I Want to be"	17/08/2019	17/08/2019	10	Nil
3. POSH (Prevention of Sexual Harassment) Awareness Programme for	22/10/2019	24/10/2019	110	90

Final Year students				
4. POSH Session for Teaching and Non-Teaching Staff	07/02/2020	07/02/2020	63	32
5. Womanspiration- Celebration of spirit of women on occasion of International Women's Day	09/03/2020	09/03/2020	60	31
6. National Level Webinar on 'Physical Activities and Health Outcomes in Women'	20/07/2020	20/07/2020	62	38
7. Panel Discussion on "Equity and Equality"	12/03/2020	12/03/2020	62	38
8. Gender Audit (Including all Teaching and Non-Teaching Staff, Students of UG and PG	20/07/2020	29/07/2020	1336	1591

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1) SWACHH BHARATH SAPTAHA NSS Unit and Ecomitra Nature Club of the college jointly organised a week-long event aimed at addressing staff, students and the nearby residents on various aspects regarding environmental issues from 1st Oct to 5th October, 2019. The various aspects addressed were as follows: • Say No to Plastic Awareness Campaign- NSS and Ecomitra volunteers went around nearby residential area of Kumara Park West, addressing the local residents and shop owners about the hazards of single-use plastics. • Anti-Pollution Public Awareness Campaign- Volunteers along with the faculty from Ecomitra and NSS went to different parts of the nearby area to speak on the ill effects of pollution and the ways to combat it. • Black Spot Cleanliness Drive- Volunteers and the faculty from the 2 committees went to few spots in Kumara Park West locality which were identified by the residents as being littered with garbage and cleaned them. • Water Conservation Awareness-The volunteers and faculty from the committees situated themselves at traffic signals around the College holding placards and posters regarding the need to conserve water. • E-Waste Collection Drive- Two collection points were set up in the college during the week to allow students and the locals to dispose their e-waste so that it could be recycled in a manner that is environment-friendly. 2) Webinar on Biodiversity and Poster Making Competition-A webinar was organised on 5th June 2020 by Ecomitra Nature Club as part of the World Environment Day Celebration titled Biodiversity and Poster Making Competition which saw enthusiastic

participation by the students. 3) Two-day National-level Workshop on "Roles of NSS Volunteers in Enhancing Individual Social Responsibility Towards a Sustainable Environment" was organised by NSS Unit of the College on 25th and 26th of September 2019 in which NSS Volunteers from 34 universities from the whole country actively participated and debated on the key role of NSS volunteers with respect to the subject of the Workshop. Field trips to organisations promoting sustainable practices were organised for all participants. 4) Three Day Cycle Jatha with the motto Save Forest Save Lives was organised by NSS Unit from 10th Feb to 12th Feb 2020 as an initiative to create awareness among the citizens about afforestation by cycling from Bangalore to Madikeri and Madikeri to Nagarahole covering over 450kms. 5) Two Day Cycle Jatha with the theme Jalashakthi for Janashakthi was organised by NSS Unit as a cycle expedition from Bangalore to Mysore, covering a distance of about 150 kms. It was flagged off by the District Commissioner on 5th August 2019 with the goal of creating awareness in the minds of people about scarcity of water and the methods involved in the proper utilization of that. Through this programme students went around and created awareness about saving water among the public by having a healthy interaction with them. 6) Replacement of old bulbs with LED bulb

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	1
Rest Rooms	No	Nil
Braille Software/facilities	Yes	1
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student handbook (PG Students)	10/09/2019	The handbook is shared at time of admission and

		after commencement of classes, students enroll under various fora and committees.
Faculty handbook (PG faculty)	10/09/2019	The handbook will be shared with faculty before commencement of classes in order to use the templates for various academic and extra-curricular activities.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Workshop on Inculcating and Retaining Indian Culture and Values by Disha Charitable Trust	17/02/2020	19/02/2020	680
Samata–the Equal Opportunities Cell organised a Panel Discussion on Upholding Human Rights and Dignity	06/08/2019	06/08/2019	100
The Gandhi Study Centre along with NSS UNIT of Seshadripuram College took part in 'Sadbhavana Jatha'	02/10/2019	02/10/2019	25
A Lecture Programme on Gandhian Values was conducted by Gandhi Study centre	17/02/2020	17/02/2020	30
Vivekananda Adhyayana Kendra Organized an Interactive Lecture Session on "Relevance of Swami Vivekananda's Chicago Address to Present Time"	27/09/2020	27/09/2020	84
Special Lecture Program on "Swami Vivekananda an Eternal Inspiration" was organised by Vivekananda Adhyayana Kendra on	31/01/2020	31/01/2020	88

31st January 2020

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Green Audit- 17-09-2019 and 18-09-2019

- Wealth out of waste- arrangement with ITC to pick up paper waste in exchange for stationery

- Rainwater Harvesting of 40,000 litres capacity and Automatic water motor to avoid spillage and wastage of water.

- Serving on arecanut plates, wooden spoons, paper cup in canteen and plastic banned in canteen.

- Use of LED bulbs.

- Sign boards urging people to maintain a clean and green campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Internal Quality Assurance Cell Best Practices 2019-2020 1.Promoting Global Awareness through Centre for Global Excellence (CGE) Goal: The CGE plays a vital role in enabling students become Global citizens. The centre has Memorandum of Understanding with various prestigious institutions across the globe. The MoU with these institutions has created a platform for students and faculty to participate in various programs ranging from Taster programs, Student Exchange programs, Faculty Development Workshops and Collaborative Research. The Context: The need of the 21st century organizations is to develop students who are agile and enterprising in managing the challenges at the global level. The institution has constantly been making effort in inviting faculty and industry experts from U.S.A., U.K, France, Poland, Sri Lanka and other countries. The Practice: The CGE attempts to provide a meaningful platform for interaction of the student and faculty with distinguished academicians from overseas, to make students aware of latest practices of the global environment and also provide opportunity to go on exchange programmes and Taster programmes. Program Design: • Taster Programs – Students are given an opportunity to visit our partner institutions and undergo a training program for two weeks in areas which are not of the University curriculum such as Productivity and Employability skills, Productivity and Innovation. Due to the pandemic scenario this program was not conducted in 2019-20. • Faculty Development Programs – A platform is created for faculty to get trained with experts from our partner institutions. The objective is to understand the teaching pedagogy, technology usage and best practices in terms of teaching, learning and research. Due to the pandemic scenario this program was not conducted in 2019-20. • Youth Exchange Programs – The institution works collaboratively with the National Youth Services Council, Ministry of Youth Affairs and Skill Development, Sri Lanka and Indian Foundation for Global Peace Foundation in organizing Youth Exchange programs. The participants will experience home stay with Sri Lankan families, interact with them about their culture, traditions, festivals and food habits. The program includes cultural programs, interaction with youth leaders and sightseeing. • Interactive sessions – Students and faculty are given an opportunity to interact with experts in various domains. The purpose is to draw on deep industry experience and extensive knowledge in different areas of expertise ranging from Productivity, Taxation, Accounting, Networking and many more. List of programmes conducted: 1) Innovation and Productivity are the new dimensions of International Business. Therefore, distinguished speakers from Institute of Productivity, U.K. Prof. Daniel Khan, Chief Operating Officer, Dr. Mike Dillon,

Chief Executive Officer and Mr. Richard Grice, Business Consultant, U.K. deliberated on Individual productivity and productivity in manufacturing sector on 13-9-19. 2) A special guest from Japan was invited on campus for an interactive session on Career Opportunities in Japan Learning Japanese Language in association with Sakura Nihongo Resource Centre, Bengaluru. The speaker was Ms. Minako Watanabe from Ashikga Community College, Japan. 3) On 3-9-19 III M.Com. (I.B.) students participated in Haiku workshop with Ms. Geetanjali Rajan, Editor of Haiku at Cattails, the International Journal of the United Haiku and Tanka Society. The event was organized by Consulate General of Japan in Bengaluru. 4) On 27-8-20 a memorable Webinar was organized in association with Indo - Japan Chamber of Commerce and Industries - Karnataka. The first featured speakers Ms. Yumi Ota Chief Manager, Toyota Enterprise India Pvt. Ltd. spoke on the topic "Japan - Life and Culture" and the second speaker Mr. Deepak Anand Director, JETRO, Bengaluru spoke on "Japan Work Culture." 5) International Webinar on Global Intelligence was addressed by Prof. Ramesh Kumar N. from Sunnyvale, California U.S.A. on 21-7-19. The session focused on the challenges to be faced in this VUCA world and the upskills required to match with expectations by Industry 4.0. Problems Encountered: • To sustain enrolments for these programs. • To bear the expenses of delegates from our partner institutions. • To understand the language and pronunciation of the foreign delegates. Resources: • Well-furnished infrastructure is required to roll out the programs. • Need volunteers and staff to manage the delegates throughout their stay. • Fulfilling technical requirements-designing the curriculum, pedagogy and medium of instruction, getting their passport, applying for Visa and managing the entire travel plan. 2. Business Lab Objective: Conducting beyond classroom activities to enhance competence and enabling students to be career and industry ready. Sessions under this initiative are compulsory for all I and II-year students conducted after regular class hours. • To bring paradigm shift in learning and teaching methodology. • To develop competency and equip students with current affairs and recent practices in the corporate world. • To provide practical exposure of the processes and procedures followed by organizations. The Context: To cater to the expectations and demands of today's complex and dynamic business world, theoretical classroom sessions should be supplemented with value addition programs. The Practice: Odd Semester • Training was provided on survey report, data analysis, video screening, case study, GD, research and current affairs. • 17 subjects Quiz were conducted. • III B. Com students presented papers on topics: GST, Cashless Economy, Linking of Aadhar etc. on 1-10-19 and 150 students have taken part in it. Even Semester • Quiz was conducted on all subjects through Quiz Portal. • Survey and Data Analysis- Small Research Project Work was completed by 450 I B. Com students with project reports. • A series of TED Talks were organized for I B. Com and BBA students. • MOOC courses were made compulsory for II B. Com BBA students in Stock and Commodity Markets and International Business for III B. Com BBA students. Program Design: • Groups of 2 members are formed and each group is assigned on: Marketing, Finance, Banking HR, International Business, Supply Chain Management, Retail Management, E-business or E-Commerce, Tourism Management, Indian Values and Culture and Services Management. • Activity is divided into 6 sessions and carries 5 marks each. Attendance is monitored and used for training on conducting Survey and Analysis of Data. Remaining 4 sessions are used to guide and check the progress. • A guide is assigned to monitor the progress of the Survey Report and all reports are verified and collected. Outreach Activities: An outreach activity on Computation of Taxable Income under ITR-1 for students and faculties of Sapthagiri Engineering College on 30-09-19. Records and Documents Maintained • Attendance Register: For monitoring attendance of students. • Movement Register: To track the number of students who actively take part in lab activities. • Activity Register: To record the activities conducted. • Photos: To document activities conducted. • Other Records:

Students' answers, solutions and analysis for certain activities like Current Affairs, Case Study etc. Problems Encountered • Non-availability of free hour for both students and teachers. • Must be conducted only after regular classes. • Concentrating on individual students is difficult because of huge numbers. • Extra workload to Head of the Department and BBA Coordinator and faculty in charge. Resources • All tools and equipment necessary were made available by Management. • Use of classrooms equipped with projectors and screens. • Television provided with dish is used to know current affairs. • Teachers are equipped with all inputs through Learners Lab. 3. Promoting Student Internship and research work through projects to get practical exposure. Goal: To bridge the gap between classroom learning and experiential learning of students through industry connect. To analyse the business operations and understand the business ecosystem. The Context: To prepare the learners with contextual knowledge and employability skills, the PG Department makes effort to promote Internship to equip them with relevant skills for the Industry 4.0 era. The Practice: The PG department instils confidence among students to pursue an internship through the following practices. Workshop on research methodology, project/ internship report preparation, allotment of guides, timelines for submission, Virtual project mentoring meetings (during the pandemic) to clarify the doubts, review of reports by guides and finally submission of hard copy and soft copy of the reports to the institution. Program Design: Service Internship As per the Bengaluru City University (BCU) it is not mandatory to undergo Service Internship. The PG Department has initiated this internship and every student selects one NGO to volunteer for 20 hours. A journal of their contribution and learning is submitted. Professional Internship As per the BCU Professional Internship at the end of Second semester is Mandatory only for M. Com (Financial Analysis) and M. Com (International Business) program. The PG Department has made it mandatory even for M. Com students. Project Dissertation As per the BCU it is mandatory to undertake project dissertation during the last semester of PG programs. Students select a specific domain and current problems and challenges will be the topic of research. Paid Internship The students from PG department were given an opportunity to earn while they learn by engaging in Internships with real time experience at Cabdost and PAN India Problems Encountered: • Accessing paid internships in large numbers. • Objective of Internship is defeated at times when organizations don't share much information.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.spmcollege.ac.in/downloads/Institutional-Best-Practices-2019-2020.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Internal Quality Assurance Cell Institutional Distinctiveness in terms of Vision, Priority and Thrust One of the most important aspects of our mission/vision is to promote a strong value system based on moral uprightness and social responsibility in students which is incorporated in the activities conducted in the college. Youth Red Cross, SAMHITA-Community Engagement Cell, NSS Unit and Rotaract Club of the College organises unique activities to uphold the Vision of the Institution. The details of the program and activities are listed below: Youth Red Cross (YRC) • The YRC conducted a Mega Blood Donation Camp on 31/01/2020. Nearly 670 units of blood was collected from the camp. Rotaract Club • The Rotaract Club celebrated International Peace Day-a peace march was organised on 21/09/2019 followed by other events. • The Rotaract Club took part in World Human Rights Day on 10/12/2019 to understand the importance

of human rights in an individual's life SAMHITA-Community Engagement Cell Sl No
 Name of the Program Date Associations if any Remarks 1 #goodfeelschallenge
 14/04/2020 PHFI-Delhi, NIMHANS, AXA Business Services Selected best photos of
 faculties/Students posted in Project Pathway Facebook page, maintained by PHFI-
 Delhi. 2 Protecting Youth from industry manipulation and preventing them from
 tobacco and nicotine use 03/05/2020 PHFI, NIMHANS Awareness about Nicotine
 harmfulness 3 Your Eyes and COVID-19 01/06/2020 Narayana Nethralaya, Webinar
 for students and Staff 4 Photo Voice-A picture speaks a thousand words
 28/01/2020-02/02/2020 PHFI, NIMHANS and AXA Business Services Awareness about
 Harmfulness of tobacco consumption 5 Project Pathway Activity Photovoice and
 Celebration of Heart Hero's workshop 29/09/2020 PHFI and NIMHANS Activity 6
 Stay Home Stay Safe 14/02/2020 PHFI and NIMHANS and Bharathi AXA Business
 Services Online video making competition NSS -National Service Scheme Sl No
 Name of the Program Date Association if any Remarks 1 Jalashakthi for
 Janashakthi 05/08/2019 ----- Water conservation 2 Swachh Bharath Week
 01/10/2019-05/10/2019 Eco Mitra Awareness to keep environment clean 3 National
 level Workshop 25/09/2019-26/09/2019 ----- Climatic change,
 environmental movements, social responsibility 4 Child Rights 17/12/2019 UNICEF
 Awareness about child rights 5 Cycle Jatha-50kms 18/01/2020 -----
 Support fit India Movement 6 Cycle Jatha-Save Trees Save life
 10/02/2020-12/02/2020 ----- Bengaluru-Madikeri-Nagarahole 7 Child
 Rights, Child Immunization, Child Protection, Child Marriage, Poshan Abhiyan
 07/03/2020-08/03/2020 ----- Awareness Camp 8 National Level Online
 Training on Combating Covid-19 04/04/2020 Government of Karnataka, State NSS
 Cell and Rajiv Gandhi University of Health Science and Bengaluru City
 University Training Program to manage stress 9 Crowd management, food and water
 distribution, maintenance of social distancing at Chikkabanavara Railway
 Station 22/05/2020-26/05/2020 ----- Helped Karnataka State Police 10
 NSS Volunteers Helping Farmers 25/04/2020-26/04/2020 Vande Bharatham
 Foundation, Bengaluru City University and Government of Karnataka NSS cell
 Helped farmers to earn Up to Rs 1.25 lakhs by selling 80,000 fruits to
 consumers in different areas

Provide the weblink of the institution

<https://www.spmcollege.ac.in/downloads/Institutional-Distinctiveness-2019-2020.pdf>

8.Future Plans of Actions for Next Academic Year

Plan of Action for 2020-2021 1. To organise faculty and staff development activities such as • Multidisciplinary international conference. • International conference/webinar on Global Peace and Religious Values. • NAAC funded workshop/seminar on Academic/Pedagogical initiatives. • Workshop for faculty to orient them towards new NAAC Accreditation process. • Seminar/workshop on IPR and Copyrights • Faculty Development programme related to Higher Education. • Organising capacity building and knowledge sharing programmes. 2. To strengthen and promote research culture in institution by organising programmes such as • Organise National level seminar/workshop on e-Resources for research • organise research-based activities for faculty and students and encourage publication. • To apply for research grant projects. 3. To encourage faculty to develop Content for online platforms 4. Strengthening Extension Activities and Community Engagement Programmes and collaborative programmes. 5. To undertake governance mechanism activities such as • Preparing Policy Statements for major institutional functioning areas. • Organising for Academic and Administrative Audit. • Establishing Internal Complaints Committee as per UGC regulations. 6. Organising Intercollege fests • Commerce and Management fest • IT fest by BCA Department • Cultural Fest 7. To take up student support and empowerment programmes such as • Encouraging students to take up internships to gain practical exposure in their specific area of interest or knowledge through

internships. • Organising capacity building and knowledge sharing programmes. • Organise soft skill and life skill programmes. • To organise career guidance sessions. • Organising yoga and mentoring programmes. 8. Developing entrepreneurial mindset in students through • Organising programmes to develop entrepreneurial skills in students • Establishing Incubation centre and have atleast 1 start-up. • To organise guest lectures and leadership training programs to build entrepreneurial and leadership quality. 9. To make arrangements for village adoption. 10. To organise a program" Home away from Home"- A cultural understand and exchange activity aimed at linguistic and cultural minority with the campus. 11. To organise domain-oriented programmes under Centre For Global Excellence 12. Enhancement of Physical/Knowledge Infrastructure and taking up Green Campus initiatives such as installing of solar panels for energy conservation. 13. To strengthen library resources and infrastructure for environment conservation.